

**WILTON-LYNDEBOROUGH COOPERATIVE  
FACILITIES COMMITTEE MEETING  
Monday June 12, 2023  
Lyndeborough Central School Conference Room  
6:00 p.m.**

**Facilities Committee Report**

1. During the June 12th, 2023 meeting of the Facilities Committee the primary discussion was centered around the creation of a Facilities Committee policy and reporting documentation.
2. The committee created a draft policy that included CIP funding thresholds, CIP addition requirements and procedure, reporting, and budgeting.
3. It was decided to review and approve the draft document at the next meeting, then submit it to the policy committee for creation and approval.
4. Once approved, the Facilities Committee will add all CIP projects approved at the last district meeting, create a tracking format that is transparent to the public and shows budgeting requirements and balances.
5. The intent is for the CIP to be a permanent document, governed by policy, transparent to the public, and only able to be changed through board action.
6. The committee strongly recommends we have three school board members that serve on the committee.

Respectfully submitted,

Geoffrey Allen

Facilities Committee Chair.